

NMIT Kyneton Park Trainers Bulletin

Date: 16th June 2011

Dear Trainers,

OCCUPATIONAL HEALTH & SAFETY COMMITTEE

The Kyneton & Hanging Rock Racing Club (KHRRC) is seeking to have a "Trainer's, Track Riders & Stable Hand's" representative join our Occupational Health & Safety Committee (OHSC). We are therefore requesting that these groups discuss and nominate a (one) representative by filling out and returning the attached form by either e-mail or by mail by 5pm on Friday 1st July 2011. The Key Elements of this volunteer position are as follows.

- Must be able to attend OHSC meetings (held every 2 to 3 months).
- Must have good verbal communication skills and able to communicate with a wide range of people.
- Must be confident they can work constructively with Club Management, Trainers, Riders, Stablehands and other Stakeholders.
- Able to identify potential risks and communicate these in an effective manner to the Club Manager and OHS Committee.
- Be able to assess what's an OHS issue vs say an operational or management issue.
- Be available from time to time to undertake risk assessments and the like.
- Be able to work within a team environment.
- Available to undertake OHS training from time to time.

Before nominating a person please ensure that they are available and are happy to be involved in the OHS Committee.

Should you have any queries please call me on 5422 1866.

Regards

Mark Graham
Club Manager